



Inventory Checklist

Please use the list below as a suggested basic inventory for your property to make your guests' stay as comfortable as possible. Additional equipment/facilities will always be appreciated by your guests.

Inventory Checklist

Kitchen

Cutlery, crockery and glassware minimum of double the amount of people your place will host. E.g. if you can host 10 then a minimum of 20 or more is needed.

- Big and small plates – 2pp
- Cups and saucers – 2pp
- Desert bowls – 2pp
- Forks, knives and spoons (big and small) – 2pp
- Drink glasses – 2pp
- Wine glasses – 2pp
- 2-3 Frying pans
- Cooking utensils such as spatula, wooden spoon, can opener, bottle opener, chopping board, knife set, mixing bowl
- 2-3 Cooking pots
- Dishwasher + tablets

- 4 Kitchen towels
- 2 Kitchen gloves
- Initial supply of tea, coffee, salt, pepper, vinegar and olive oil
- Nespresso machine with some pods
- Toaster
- Juice maker press
- Kettle
- Electric water cooker
- All kitchen supplies and machinery must work outstanding
- Fridge/freezer
- Microwave

Inventory Checklist

Bedrooms/Bathrooms

- Sets of bed linen – 3 pp
- Sets of pillows with sets of pillow cases – 2 pp
- Pillows and mattress protectors
- Bedside tables with lamp
- Coat hangers (min. 8 per bedroom)
- Bath Towels – min 2 pp
- Toilet paper + toilet brush
- Small bin + garbage bags
- Hair dryer
- Bathroom mats 2 per bathroom

Laundry & Cleaning

- Washing machine/dryer (optional but preferred)
- Ironing board and iron
- Vacuum cleaner + Mop & Bucket
- Cleaning gear with cleaning detergent, sponges, dish cloths,

Outside

- Sun loungers
- Dining table with enough chairs for everybody to sit
- BBQ – in case of gas provide full gas bottle + one extra
- Pool Towels – 1 pp
- Umbrellas

Lounge & Dining + Health & Safety

- Lounge large enough for maximum guest capacity + dining table with enough chairs
- WIFI Internet
- TV + Satellite TV capability - preferably with English speaking channels
- First Aid Kit + Fire extinguisher

Inventory **Checklist**

Inventory - To be kept in separately locked cupboard – ONLY for cleaner's use at changeover

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| <ul style="list-style-type: none">• 4 Kitchen towels• Bath towels – 2 pp• Pool towels – 2 pp• Sets of bed linen – 2 pp• Toilet paper | <ul style="list-style-type: none">• Sets of pillows with sets of pillow cases – 1 pp• Garbage bags• Cleaning gear with cleaning detergent• Batteries for remotes• Spare lights and light bulbs for all lamps |
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Thank you very much

